12th October, 2015

To: Principals of Member Schools

Newsletter No.1 (2015/16)

The Executive Committee (EC) would like to wish you all a successful and fulfilling year ahead. In this newsletter, we would like to present a brief report on what the EC has done so far, and to announce the arrangement for our AGM.

I. Reports

1. Manning Scale of Laboratory Technicians

Concerning the proposed manning scale of laboratory technicians in aided schools, we have written a letter to the EDB recommending different ways of calculation of the number of laboratory technicians in school to facilitate smooth implementation and sustainable development of science education in Hong Kong. The letter has been uploaded onto our website for your reference.

2. Providing additional teachers to schools with Band 3 and Bottom 10% students at S1-S3

In view of the recent reduction in the number of additional teachers to take care of low academic achievers in schools with Band 3 and Bottom 10% students at S1-3, we have sent another letter to the EDB to seek clarification on this particular policy and their calculation methods. A reply letter from the EDB has been received and uploaded onto our webpage for your information.

II. Announcement

1. The Annual General Meeting
   a. Date & Venue

   The Annual General Meeting will be held at the Assembly Hall, 4/F North Tower, YMCA of Hong Kong, 41 Salisbury Road, Tsimshatsui, Kowloon, at 9:00 a.m. on Friday, 18th November 2015.
b. The Programme for the meeting will be as follows:
   8:45 a.m.   Registration
   9:00 a.m.  Annual General Meeting
   9:45 a.m.  Sharing Session
   10:15 a.m.  Tea Break
   10:45 a.m.  Keynote Speech: “TBC” by Mrs. Marion LAI CHAN
                Chi-kuen, JP, Permanent Secretary for Education
   11:45 a.m.  Q & A Session
   12:30 p.m.  Lunch Buffet

c. The Agenda of the AGM:
   (i) Adoption of Minutes of last AGM & GM
   (ii) Chairman’s Report for 2014/2015
   (iii) Hon. Treasurer’s Report for 2014/2015
   (iv) A.O.B.

Note: Mrs. Lai will be joining us for a friendly chat with members
      during the tea break.

2. Actions needed
   a. Membership Renewal/Registration
      Members are reminded to send their completed Membership Renewal
      Form to the Hon. Treasurer, together with the annual fee of HK$500,
      made by a crossed cheque payable to “Hong Kong Subsidized Secondary
      Schools Council” by 30th October, 2015 (Appendix 1).

   b. AGM Attendance
      To facilitate better arrangement, members are requested to return to
      the Hon. Treasurer the attached Reply Slip (Appendix 2) to confirm your
      attendance at the AGM & lunch (HK$100 per head) on or before
      30th October, 2015.

   c. Enclosed please find
      (i) Membership Renewal Form (Appendix 1)
      (ii) AGM Reply Slip (Appendix 2)

      Note: The minutes of the AGM (Nov. 2014) and GM (May 2015),
      Chairman’s report, Hon. Treasurer’s report will be distributed at
      the meeting. These will be uploaded to our web page in due course.

Thank you for your continuous support and we are looking forward to seeing
you at the AGM.

Yours sincerely,

TAM Kim-hung (Mr)
Asst. Hon. Sec. (Council)
Membership * Renewal / Registration Form
(2015-2016)

Please return by MAIL on or before 30th October 2015

to the Hon. Treasurer, HKSSSC,
c/o Buddhist Yip Kei Nam Memorial College
Cheung Ching Estate, Tsing Yi
New Territories

☐ 學校
Name of School: (English) ........................................................................................................
(中 文) ..............................................................................................................................

☐ 地址
School Address: (English) ...................................................................................................
(中 文) ..............................................................................................................................

☐ 電話
Telephone No.: .............................................. Fax No.: ...................................................

☐ 電郵
E-mail: ................................................................................................................................

☐ 校長姓名
Name of Principal: (English) ................................................................. (Surname first)
(中 文) ..............................................................................................................................

☐ 稱謂 / 衝頭
Title: (* Mr. / Ms / Dr. / Sr. / Fr. / Others .................................)

日期 簽署
Date: ............................................................... Signature: ..............................................................

隨函附上支票面額 $500.00 以繳付 2015 / 2016 學年會費。
Enclosed please find a cheque of $500.00 being the Membership Fee for the year 2015-2016.

支票號碼 銀行
(Cheque No. .......................................................... of .............................................................. Bank)

備註 Remarks:
(1) 支票抬頭人請寫“香港津貼中學議會”。
Cheque should be made payable to “ Hong Kong Subsidized Secondary Schools Council ”.

(2) 會費可用營辦開支整筆津貼/擴大營辦開支整筆津貼費支付。
The Membership Fee is chargeable to OEB/EOEB Grant.

(3) 如該項資料在二零一四年九月後曾經修改，請在方格內劃上 囧 號。
Please put a cross in the box if information is changed after September, 2014.

(4) * 請刪去不適用者。 Delete where appropriate.

回郵標籤 Address Label:

Mr. KWOK Man-leung
Hon. Treasurer, HKSSSC
c/o Buddhist Yip Kei Nam Memorial College
Cheung Ching Estate, Tsing Yi
New Territories
Appendix 2

Reply Slip

(Please return by 30th October, 2015)

Mr. KWOK Man-leung
Hon. Treasurer, HKSSSC

Fax: 2433 9009

☐ *I shall attend the AGM on Friday, 18th November 2015.

☐ *I shall stay for lunch and enclosed please find a crossed cheque
(_________________________ Bank, Cheque no. ________________)
of HKD$100 payable to “Hong Kong Subsidized Secondary Schools Council”.

Questions for Keynote Speaker:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Signature: __________________________________________________________
Name (in block letters): ________________________________________________
School: ______________________________________________________________
Date: __________________________________________________________________

*Please tick ✔ wherever appropriate.

(Please use the following Address Label for your return of the Reply Slip)

Mr. KWOK Man-leung
Hon. Treasurer, HKSSSC
c/o Buddhist Yip Kei Nam Memorial College
Cheung Ching Estate, Tsing Yi
New Territories