To: All Member School Principals


Dear Members,

Greetings from the Executive Committee for a peaceful and fruitful academic year ahead!

I. The Annual General Meeting

1. Date & Venue:
The Annual General Meeting will be held at the Assembly Hall, 4/F North Tower, YMCA of Hong Kong, 41 Salisbury Road, Tsimshatsui, Kowloon, on Wednesday, 19th November 2014 at 9:00 a.m.

2. The Programme for the meeting will be as follows:
9:00 a.m. Registration and collection of Souvenir (for new principals only)
9:15 a.m. Annual General Meeting & Election
10:30 a.m. Tea Break
11:00 a.m. Talk on “Career and Life Planning Education – The Way Forward” by Prof. Leung Seung-ming, Dean of Education, The Chinese University of Hong Kong
12:00 noon Q & A
12:30 p.m. Lunch

3. The Agenda of the AGM
1. Adoption of Minutes of last AGM & GM
2. Chairman’s Report for 2013/2014
4. Election of members of the 2014-2016 Executive Committee

15th October, 2014
II. Actions needed
1. Membership Renewal/Registration
   Members are reminded to send the Membership Renewal Form and the Annual Fee (HK$500) to the Hon. Treasurer with a crossed cheque payable to “Hong Kong Subsidized Secondary Schools Council” by 31st October, 2014 (Appendix 1).

2. AGM Attendance
   To facilitate better arrangement, members are requested to return the attached Reply Slip (Appendix 2) for your attendance & lunch (HK$100 per head) to the Hon. Treasurer on or before 31st October, 2014.

3. Nomination for Executive Committee
   As the term of office of the Executive Committee will expire when we hold this year’s AGM, please step forward by either nominating fellow principals or consenting to be nominee yourself to stand for election in the AGM. For those who are interested, please fill in and return the Nomination Form for the Executive Committee Members (2014-2016) to the Hon. Secretary via the Hon. Treasurer by mail with postmark on or before 31st October, 2014. Please note that consent of the nominee to stand for election must be obtained before the submission of nomination form. To avoid last minute confusion, there will be no nominations from the floor at the AGM (Appendix 3). Nomination list for Executive Committee Election will be uploaded to our web page on 14th November, 2014.

III. Enclosed please find
   1. Membership Renewal Form (Appendix 1)
   2. AGM Reply Slip (Appendix 2)
   3. Nomination Form for Executive Committee, 2014-2016 (Appendix 3)

Note: The minutes of the AGM (Nov. 2013) and GM (May 2014), Chairman’s report, Hon. Treasurer’s report will be distributed at the meeting. These will be uploaded to our web page later on.

We look forward to your support and participation.

Yours sincerely,

CHENG Ka-lee (Ms)
Asst. Hon. Sec. (Council)
Appendix 1

Membership * Renewal / Registration Form  
(2014-2015)

Please return **by MAIL** on or before **31st October 2014**
to the Hon. Treasurer, HKSSSC,
c/o CCC Rotary Secondary School  
157 Lung Cheung Road  
Kowloon

<table>
<thead>
<tr>
<th>School name</th>
<th>(English)</th>
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<tbody>
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<td>School address</td>
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<td>E-mail</td>
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<td>Name of Principal</td>
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<td>Title</td>
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Enclosed please find a cheque of $500.00 being the Membership Fee for the year 2014-2015.

Cheque should be made payable to “**Hong Kong Subsidized Secondary Schools Council**”.

The Membership Fee is chargeable to OEB/EOEB Grant.

Please put a cross in the box if information is changed after September, 2014.

Delete where appropriate.

Please return by MAIL on or before 31st October 2014 to the Hon. Treasurer, HKSSSC, c/o CCC Rotary Secondary School 157 Lung Cheung Road Kowloon

Mr. AU YEUNG Ka-keung  
Hon. Treasurer, HKSSSC  
c/o CCC Rotary Secondary School  
157 Lung Cheung Road  
Kowloon
Appendix 2

Reply Slip
(Please return by 31st October, 2014)

Mr. AU YEUNG Ka-keung
Hon. Treasurer, HKSSSC
Fax: 2338 3748

☐ *I shall attend the AGM on Wednesday, 19th November 2014.

☐ *I shall stay for lunch and enclosed please find a crossed cheque
(_______________________________ Bank, Cheque no. _________________ ) of
HKDS100 payable to “Hong Kong Subsidized Secondary Schools Council”.

Signature: ___________________________________________________________________
Name (in block letters): ___________________________________________________________________
School: ___________________________________________________________________
Date: ___________________________________________________________________

*Please tick ✓ wherever appropriate.

(please use the following address label for your return of the reply slip)

Mr. AU YEUNG Ka-keung
Hon. Treasurer, HKSSSC
c/o CCC Rotary Secondary School
157 Lung Cheung Road
Kowloon
### Nomination for Executive Committee Membership (2014-2016)

You can nominate a single post or any combination of posts. Please cross out the posts you will not nominate. The completed Nomination Form should be **returned by mail** to the Hon. Treasurer **with date of postmark on or before 31st October 2014.** Please indicate on the envelope “Nomination for EC Membership 2014-16”.

**Nomination Form for the Executive Committee Members of HKSSSC**

**(2014-2016)**

<table>
<thead>
<tr>
<th>Post</th>
<th>Name of School</th>
<th>Name of Nominee (in block letters)</th>
<th>Signature of Nominee</th>
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<tbody>
<tr>
<td>1. Chairman</td>
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<td>2. Vice Chairman</td>
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<td>3. Honorary Secretary (External)</td>
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<td>4. Assistant Honorary Secretary (Council)</td>
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<td>5. Assistant Honorary Secretary (Executive Committee)</td>
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<td>6. Honorary Treasurer</td>
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<td>7. Representative of HK Island (HKI) (Area 1: HK Island, Outlying Islands, Lantau)</td>
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<td>8. Representative of Kowloon West (KNW) (Area 2: Yau Tsim Mong, Kowloon City, Hunghom, Homantin, Kowloon Tong, Shamshuipo)</td>
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<td>Post</td>
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<td>10. Representative of New Territories South (NTS) (Area: Tsuen Wan, Kwai Chung and Tsing Yi)</td>
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<td>11. Representative of New Territories West (NTW) (Area: Tuen Mun and Yuen Long)</td>
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<td>12. Representative of New Territories East (NTE) (Area: Shatin and Ma On Shan)</td>
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<td>13. Representative of New Territories North (NTN) (Area: Tai Po, Fanling and Sheung Shui)</td>
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<td>Signature of Nominator</td>
<td>Signature of Seconder</td>
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